Add Classes from My Planner

Navigation: Home > Student Center

1. Click the My Classes link.

2. Click the Add tab.

3. Click the radio button for the semester of interest.

4. Click the Continue button.

5. Click to find classes using My Planner.

6. Click the Search button.
7. Click the Select button for the class you'd like to register or pre-register for.

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Units</th>
<th>Term Status</th>
<th>Select</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 203</td>
<td>World Literature</td>
<td>3.00</td>
<td>Classes available this term.</td>
<td></td>
</tr>
<tr>
<td>PSY 360</td>
<td>Intro Stat Behav Sc</td>
<td>3.00</td>
<td>Classes available this term.</td>
<td></td>
</tr>
<tr>
<td>PSY 413</td>
<td>His &amp; Sys Of Pay</td>
<td>3.00</td>
<td>Classes available this term.</td>
<td></td>
</tr>
</tbody>
</table>

8. Search the available sections and click the **select** button for the one you wish to add.

<table>
<thead>
<tr>
<th>Section</th>
<th>Session</th>
<th>Status</th>
<th>Select</th>
</tr>
</thead>
<tbody>
<tr>
<td>G001-LEC (4225)</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

9. After verifying the class info, click the **Next** button.

10. This class has been added to your shopping cart.

11. To continue to pre-register or to register for classes from your Plan, click on **My Planner**.

**NOTE:** This does NOT mean you are registered for the course. NOR does it "save" a seat in the class for you.
12. Click the Search button.

13. Click the Select button for the class you'd like to register or pre-register for.

14. NOTE: You can easily view the classes (and the times they meet) in your shopping cart by clicking the "Show All" button on this page.

15. Search the available sections and click the select button for the one you wish to add.

16. After verifying the class info, click the Next button.
17. After entering all of the classes you wish to pre-register or register for, click the **Proceed to Step 2 of 3** button.

![Fall 2011-2012 Shopping Cart](image)

18. You will see a **RED notice** at the top of the page if registration fails. **You do not have a valid enrollment appointment at this time.**

19. Click on the **Proceed to Step 2 of 3** button.

![Shopping Cart](image)

20. Click the **Finish Enrolling** button.

![Shopping Cart](image)