View Invoices

1. Click the view invoices link.

   ![Finances Menu]

   - **My Account**
     - Account Inquiry
     - Payment Profile
   - **Financial Aid**
     - Apply for Financial Aid
     - View Financial Aid
     - Accept/Decline Awards
     - Report Other Financial Aid
     - Revise My Financial Aid

   ![Account Summary]

   - You owe 24.08.

   Currency used is US Dollars

2. Click the invoice number link of interest.

   ![Invoice Table]

<table>
<thead>
<tr>
<th>Invoice Date</th>
<th>Invoice Number</th>
<th>Total Billed</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/15/2012</td>
<td>STUDENT BILL 000809861</td>
<td>24.08</td>
</tr>
</tbody>
</table>

3. The invoice will appear in a new window or tab.

   <NOTE: You should turn off all pop-up blockers.>

   ![Invoice Link]

   ![Pop-Up Blocker]

   ![Make Payment Link]
4. This is the amount due from your last invoice.

5. This section displays the net transactions posted since your last invoice.

6. This is the amount owed by the due date. This amount does NOT include any anticipated/unposted financial aid (which can be viewed in the box below).

7. **ANTICIPATED AID:** financial aid that has been awarded and accepted but has NOT been posted and thus will NOT be reflected in the Total Due.

8. **Pay your bill:**
   1. via your SOAR account.
   2. by mailing it. Please print and attach this 2nd page of the bill with your payment.
   3. in-person at the Business Office (Forrest County Hall, 1st floor). Please print and bring in this 2nd page of the bill when making your payment.