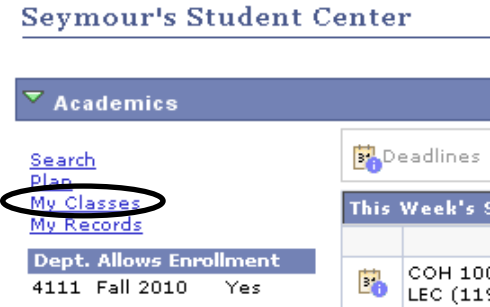
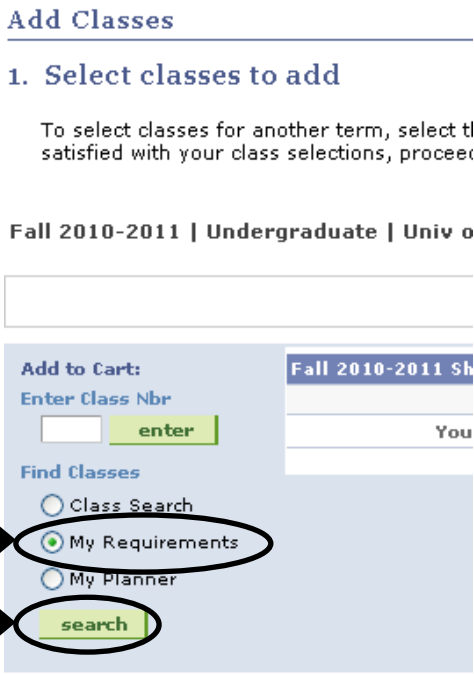


**Navigation**

Home > Student Center

Step	Action
1.	<p>Click the <b>My Classes</b> link.</p>  <p>The screenshot shows the 'Academics' menu with options: Search, Plan, My Classes (circled), and My Records. Below the menu is a 'Dept. Allows Enrollment' table with columns for department, term, and enrollment status. A 'This Week's Schedule' section is partially visible.</p>
2.	<p>Click the <b>My Requirements</b> option.</p>
3.	<p>Click the <b>search</b> link.</p>  <p>The screenshot shows the 'Add Classes' page. It includes a heading '1. Select classes to add' and instructions: 'To select classes for another term, select the term that is satisfied with your class selections, proceed to the next step.' Below this is a breadcrumb: 'Fall 2010-2011   Undergraduate   University of Southern Mississippi'. There is an 'Add to Cart' section with an 'Enter Class Nbr' field and an 'enter' button. A 'Find Classes' section has three radio buttons: 'Class Search', 'My Requirements' (circled with a '2' in a box), and 'My Planner'. A 'search' button is circled with a '3' in a box.</p>

## Students: Add Classes from My Requirements (Formerly known as the SMART Sheet) SOAR 9.0

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4.	Scan for the <b>Not Satisfied</b> labels on this list.																																																																				
5.	Click the arrows of the <b>Not Satisfied</b> areas to see what classes are left to take.																																																																				
6.	<p>Click on the <b>Class Title</b> that you wish to add to your schedule.</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p>▼ UPSY PSYBS DEG (RG 3732/SS 384) <span style="float: right; border: 2px solid black; border-radius: 10px; padding: 2px 5px;">Not Satisfied</span></p> <p>DEG 01 MAJOR AREA OF STUDY (RQ 3319) <span style="float: right; border: 2px solid black; border-radius: 10px; padding: 2px 5px;">Not Satisfied</span></p> <p>▶ PSY 360 <span style="float: right; background-color: #d9ead3; padding: 2px 5px;">show detail fall 2010-2011</span></p> <p>▶ PSY 361 (Writing Intensive) <span style="float: right; background-color: #d9ead3; padding: 2px 5px;">show detail fall 2010-2011</span></p> <p>▶ PSY 418 (Capstone) <span style="float: right; background-color: #d9ead3; padding: 2px 5px;">show detail fall 2010-2011</span></p> <p>▼ PSY 270, 275 or 372 <span style="float: right; background-color: #d9ead3; padding: 2px 5px;">hide detail fall 2010-2011</span></p> <p>The following courses may be used to satisfy this requirement:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Course</th> <th>Description</th> <th>Units</th> <th>When</th> <th>Grade</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td>PSY 270</td> <td><a href="#">Child Psychology</a></td> <td>3.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PSY 275</td> <td><a href="#">Developmental Psy</a></td> <td>3.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>PSY 372</td> <td><a href="#">Adolescent Psy</a></td> <td>3.00</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: right;">View All First 1-3 of 3 Last</p> </div>	Course	Description	Units	When	Grade	Status	PSY 270	<a href="#">Child Psychology</a>	3.00				PSY 275	<a href="#">Developmental Psy</a>	3.00				PSY 372	<a href="#">Adolescent Psy</a>	3.00																																															
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7.	Find the section of the class that you would like to add.																																																																				
8.	<p>Click the <b>select</b> link.</p> <div style="border: 1px solid #ccc; padding: 5px;"> <p><b>sections for Fall 2010-2011</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Section</th> <th>Session</th> <th>Status</th> <th></th> </tr> </thead> <tbody> <tr> <td><a href="#">G001-LEC (21126)</a></td> <td>1</td> <td style="text-align: center;">●</td> <td style="text-align: right; background-color: #d9ead3; padding: 2px 5px;">select</td> </tr> <tr> <td><b>Days</b></td> <td><b>Start</b></td> <td><b>End</b></td> <td><b>Room</b></td> </tr> <tr> <td>Tu</td> <td>10:30AM</td> <td>1:45PM</td> <td><b>TBA @ Gulfport</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Instructor</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Lin-Miao Agler</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Dates</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td>08/18/2010 - 12/03/2010</td> </tr> <tr> <td colspan="4"><hr/></td> </tr> <tr> <th>Section</th> <th>Session</th> <th>Status</th> <th></th> </tr> <tr> <td><a href="#">H001-LEC (1620)</a></td> <td>1</td> <td style="text-align: center;">●</td> <td style="text-align: right; border: 2px solid black; border-radius: 10px; padding: 2px 5px;">select</td> </tr> <tr> <td><b>Days</b></td> <td><b>Start</b></td> <td><b>End</b></td> <td><b>Room</b></td> </tr> <tr> <td>TuTh</td> <td>8:00AM</td> <td>9:15AM</td> <td><b>WSH B @ Hattiesburg</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Instructor</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Jenny Morris</td> </tr> <tr> <td></td> <td></td> <td></td> <td><b>Dates</b></td> </tr> <tr> <td></td> <td></td> <td></td> <td>08/18/2010 - 12/03/2010</td> </tr> </tbody> </table> </div>	Section	Session	Status		<a href="#">G001-LEC (21126)</a>	1	●	select	<b>Days</b>	<b>Start</b>	<b>End</b>	<b>Room</b>	Tu	10:30AM	1:45PM	<b>TBA @ Gulfport</b>				<b>Instructor</b>				Lin-Miao Agler				<b>Dates</b>				08/18/2010 - 12/03/2010	<hr/>				Section	Session	Status		<a href="#">H001-LEC (1620)</a>	1	●	select	<b>Days</b>	<b>Start</b>	<b>End</b>	<b>Room</b>	TuTh	8:00AM	9:15AM	<b>WSH B @ Hattiesburg</b>				<b>Instructor</b>				Jenny Morris				<b>Dates</b>				08/18/2010 - 12/03/2010
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9.	<p>Click the <b>Next</b> link.</p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0;"> <p>PSY 270-H001    Lecture    <span style="color: green;">●</span> Open    <b>Grading</b>    Graded</p> <hr/> <p><b>Units</b>    3.00</p> <hr/> <p><b>Session</b>    Regular Academic Session</p> <p><b>Career</b>    Undergraduate</p> </div> <div style="display: flex; justify-content: flex-end; margin-top: 10px;"> <span style="border: 1px solid #ccc; padding: 2px 5px; margin-right: 10px;">CANCEL</span> <span style="border: 1px solid #ccc; border-radius: 10px; padding: 2px 10px; background-color: #d9ead3;">NEXT</span> </div> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr style="background-color: #d9e1f2;"> <th>Section</th> <th>Component</th> <th>Days &amp; Times</th> <th>Room</th> <th>Instructor</th> <th>Start/End Date</th> </tr> </thead> <tbody> <tr> <td>H001</td> <td>Lecture</td> <td>TuTh 8:00AM - 9:15AM</td> <td>WSH B</td> <td>Jenny Morris</td> <td>08/18/2010 - 12/03/2010</td> </tr> </tbody> </table>	Section	Component	Days & Times	Room	Instructor	Start/End Date	H001	Lecture	TuTh 8:00AM - 9:15AM	WSH B	Jenny Morris	08/18/2010 - 12/03/2010									
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10.	<p>NOTE: The class has NOT been added to your schedule. It is ONLY in your shopping cart. Please continue to next step.</p>																					
11.	<p>Click the <b>Proceed to Step 2 of 3</b> link.</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 5px 0; background-color: #d9ead3;"> <p style="text-align: center;"><span style="color: green;">✓</span> PSY 270 has been added to your Shopping Cart.</p> </div> <p style="margin-top: 10px;">Fall 2010-2011   Undergraduate   Univ of Southern Mississippi</p> <div style="border: 1px solid #ccc; padding: 5px; margin: 5px 0; display: flex; justify-content: flex-end;"> <span style="color: green;">●</span> Open    <span style="color: blue;">■</span> Closed         </div> <div style="display: flex; margin-top: 10px;"> <div style="border: 1px solid #ccc; padding: 5px; width: 30%;"> <p><b>Add to Cart:</b></p> <p>Enter Class Nbr</p> <input style="width: 80%;" type="text"/> <span style="background-color: #d9ead3; padding: 2px 5px;">enter</span> <p><b>Find Classes</b></p> <p><input type="radio"/> Class Search</p> <p><input checked="" type="radio"/> My Requirements</p> <p><input type="radio"/> My Planner</p> <p style="text-align: center;"><span style="background-color: #d9ead3; padding: 2px 5px;">search</span></p> </div> <div style="border: 1px solid #ccc; padding: 5px; width: 70%; margin-left: 5px;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d9e1f2;"> <th colspan="7">Fall 2010-2011 Shopping Cart</th> </tr> <tr style="background-color: #d9e1f2;"> <th>Delete</th> <th>Class</th> <th>Days/Times</th> <th>Room</th> <th>Instructor</th> <th>Units</th> <th>Status</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">🗑</td> <td><a href="#">PSY 270-H001 (1620)</a></td> <td>TuTh 8:00AM - 9:15AM</td> <td>WSH B</td> <td>J. Morris</td> <td>3.00</td> <td style="text-align: center; color: green;">●</td> </tr> </tbody> </table> </div> </div>	Fall 2010-2011 Shopping Cart							Delete	Class	Days/Times	Room	Instructor	Units	Status	🗑	<a href="#">PSY 270-H001 (1620)</a>	TuTh 8:00AM - 9:15AM	WSH B	J. Morris	3.00	●
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12.	<p>Click the <b>Finish Enrolling</b> link.</p> <div style="border: 1px solid #ccc; padding: 10px;"> <p><b>Add Classes</b> <span style="float: right;">1 2 3</span></p> <p><b>2. Confirm classes</b></p> <p>Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.</p> <p>Fall 2010-2011   Undergraduate   Univ of Southern Mississippi</p> <div style="text-align: right; margin-bottom: 5px;"> <input checked="" type="radio"/> Open    <input type="radio"/> Closed         </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #e0e0e0;">Class</th> <th style="background-color: #e0e0e0;">Description</th> <th style="background-color: #e0e0e0;">Days/Times</th> <th style="background-color: #e0e0e0;">Room</th> <th style="background-color: #e0e0e0;">Instructor</th> <th style="background-color: #e0e0e0;">Units</th> <th style="background-color: #e0e0e0;">Status</th> </tr> </thead> <tbody> <tr> <td>PSY 270-H001 (1620)</td> <td>Child Psychology (Lecture)</td> <td>TuTh 8:00AM - 9:15AM</td> <td>WSH B</td> <td>J. Morris</td> <td>3.00</td> <td style="text-align: center;"><span style="color: green;">●</span></td> </tr> </tbody> </table> <div style="text-align: right; margin-top: 10px;"> <span style="border: 1px solid #ccc; padding: 2px 10px; margin-right: 10px;">CANCEL</span> <span style="border: 1px solid #ccc; padding: 2px 10px; margin-right: 10px;">PREVIOUS</span> <span style="border: 1px solid #ccc; padding: 2px 10px; background-color: #c8e6c9; border-radius: 10px;">FINISH ENROLLING</span> </div> </div>	Class	Description	Days/Times	Room	Instructor	Units	Status	PSY 270-H001 (1620)	Child Psychology (Lecture)	TuTh 8:00AM - 9:15AM	WSH B	J. Morris	3.00	<span style="color: green;">●</span>
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13.	<p>Check the "Status" column to verify registration:</p> <div style="margin-bottom: 10px;"> <div style="display: flex; align-items: center;"> <div style="border: 1px solid #ccc; padding: 2px 5px; margin-right: 5px;">Status</div> <div style="margin-right: 5px;">✓</div> <div>ENROLLED SUCCESSFULLY</div> </div> </div> <div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid #ccc; padding: 2px 5px; margin-right: 5px;">Status</div> <div style="margin-right: 5px;">✗</div> <div>NOT ENROLLED - review the error and make appropriate adjustments.</div> </div> </div>														