Withdrawing from the University

1. Click on the **My Classes** link.

   ![Seymour's Student Center](link)

   - **Academics**
   - **My Records**
   - **My Classes**
   - **Plan**
   - **Search**
   - **Dept. Allows Enrollment**

2. Click the **drop** option.

   ![Seymour Eagle](link)

3. Click the button for the semester from which you are withdrawing.

4. Click on the **Continue** button.

   ![Drop Classes](link)

   **Select Term**

<table>
<thead>
<tr>
<th>Term</th>
<th>Career</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2010-2011</td>
<td>Undergraduate</td>
<td>Univ of Southern Mississippi</td>
</tr>
<tr>
<td>Fall 2011-2012</td>
<td>Undergraduate</td>
<td>Univ of Southern Mississippi</td>
</tr>
</tbody>
</table>

5. **OPTION 1:**
   Click on the **Drop ALL Classes (Withdrawing)** link.

   ![Drop Selected Classes](link)
   **Drop ALL Classes (Withdrawing)**
6. **OPTION 2:**
   Click on the **buttons for EVERY class** for which you are currently registered.

7. **OPTION 2:**
   Click on the **DROP SELECTED CLASSES** button.

   ![Dropdown menu with classes]
   
   **DROP SELECTED CLASSES**

   **Drop ALL Classes (W)**

8. Click on the **Yes** button.

   ![Yes/No options]

9. Click the button for the semester from which you are withdrawing.

10. Click on the **Continue** button.
<table>
<thead>
<tr>
<th>Step</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.</td>
<td>Click on the <strong>Continue</strong> button.</td>
</tr>
<tr>
<td>12.</td>
<td>Click on the <strong>&gt; (Next)</strong> button.</td>
</tr>
<tr>
<td>13.</td>
<td>Click on the <strong>&gt; (Next)</strong> button.</td>
</tr>
<tr>
<td>14.</td>
<td>Click on the <strong>&gt; (Next)</strong> button.</td>
</tr>
<tr>
<td>15.</td>
<td>Click on the <strong>&gt; (Next)</strong> button.</td>
</tr>
<tr>
<td>16.</td>
<td>Click on the <strong>&gt; (Next)</strong> button.</td>
</tr>
<tr>
<td>17.</td>
<td>Select the &quot;<strong>Yes</strong>&quot; option to drop all courses.</td>
</tr>
<tr>
<td>18.</td>
<td>Enter a phone number where you can be reached during the day.</td>
</tr>
<tr>
<td>19.</td>
<td>Click the <strong>Continue</strong> button.</td>
</tr>
</tbody>
</table>
20. Respond appropriately to each of the questions.

**USM Withdrawing Students Survey**

General Information

1. Please indicate your marital status
2. How many dependents do you have?
3. When did you attend the university?

21. Once there is a response for each question, click the **Submit Request** button.

Campus Lighting
- [ ]
- [ ]

Parking Conditions
- [ ]
- [ ]

22. Click the **OK** button.

23. Click the **Finish** button.

You are responsible for ar request being processed.